



PROVINCE OF QUEBEC
MUNICIPALITY OF BLANC-SABLON

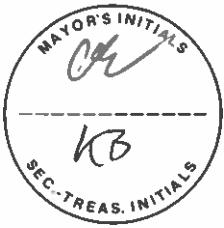
BY-LAW 2023-R-005

**BY-LAW 2023-R-005 CONCERNING THE POWERS AND DUTIES OF THE
GENERAL DIRECTOR AND CLERK-TREASURER**

- WHEREAS** in accordance with the Municipal Code of Québec (RLRQ, c. C-27.1), the Municipality has in its employ a Director General and Clerk-Treasurer who is its principal civil servant;
- WHEREAS** under the authority of the Council, the Director General and Clerk-Treasurer is responsible for the administration of the Municipality and to this end plans, organizes, directs and controls the activities of the Municipality;
- WHEREAS** in accordance with article 212.1 of this Code, the Municipality wishes to add to the powers and obligations of the General Director those provided for in articles 113 and 114.1 of the Cities and Towns Act (RLRQ, c. C-19);
- WHEREAS** a notice of motion of this By-Law was duly given at the regular council meeting held on August 15th 2023;
- WHEREAS** a draft By-Law was tabled at a regular council meeting held on August 15th 2023 and copies were made available to the public;
- WHEREAS** the General Direction mentions the purpose of the By-Law and, if applicable, the changes between the draft submitted and the By-Law submitted for adoption;
- WHEREAS** copies of the By-Law have been made available to the public from the start of this meeting;

CONSEQUENTLY, it is proposed by **Jean-Roger Dumas**, seconded by **Colin Shattler** and unanimously resolved that the following By-Law be adopted and ordained as follows:

1. The preamble forms an integral part of the present By-Law.
2. To the powers and obligations of the Director General of the Municipality of Blanc-Sablon, are added those provided for in the second and third paragraphs of section 113 of the Cities and Towns Act (RLRQ, c. C-19), as well as those provided for in paragraphs 2° and 5° to 8° of section 114.1 of this Act instead of those provided for in paragraphs 2°, 5°, and 6° of section 212 of the Municipal Code of Québec (RLRQ, c. 27.1).
3. The masculine includes the feminine.



By-Laws of the Municipality of Blanc-Sablon

- Article 113 (LCV)

The general director is the Municipality's principal civil servant.

He has authority over all other civil servants and employees of the Municipality, with the exception of the Auditor General, who reports directly to the Council. With respect to a civil servant or employee whose functions are provided for by law, the General Director's authority is exercised only within the framework of his role as manager of the Municipality's human, material and financial resources, and cannot have the effect of hindering the exercise of these functions provided for by law.

He may suspend an officer or employee from his duties. He must immediately report any such suspension to the Council. The Council decides the fate of the suspended civil servant or employee, after investigation.

- Article 114.1

2° he prepares the municipal budget and capital expenditure program, as well as plans, programs and projects designed to ensure the smooth operation of the Municipality, with the cooperation of department directors and other municipal officers and employees;

5° it submits to the Council, the Executive Committee or a commission, as the case may be, the budgets, capital programs, plans, programs and projects it has prepared, as well as its observations and recommendations concerning complaints, claims and draft by-laws it has studied;

6° report to the Council, the Executive Committee or a commission, as the case may be, on any matter that he or she believes should be brought to its attention for the sound administration of public funds, the progress of the Municipality and the well-being of the citizens, provided that such report is not, in the opinion of the police chief, of such a nature as to reveal the contents of a file concerning a police investigation; if he or she deems it appropriate, he or she places his or her own conclusions on file on any matter submitted to the Council, the Executive Committee or a commission;

7° he attends meetings of the Council, the Executive Committee and the Commissions and, with the permission of the Chairman of the meeting, gives his opinion and presents his recommendations on the subjects discussed, without having the right to vote;

8° subject to the powers of the Mayor, oversees the execution of municipal by-laws and Council decisions, and in particular ensures that funds are used for the purposes for which they were voted;

4. These regulations come into force in accordance with the law.

By-Laws of the Municipality of Blanc-Sablon



Notice of motion was given on: **August 15TH, 2023**
The present By-Law was adopted on: **September 19TH, 2023**
The present By-Law published on: **September 19TH, 2023**

Andrew Etheridge, Mayor

Karine Benoit, General Manager