



Resolution or
Notation No.

**Minutes of the Council of the Municipality of
Blanc-Sablon**

**PROVINCE OF QUEBEC
MUNICIPALITY OF BLANC-SABLON**

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on July 16th 2024, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Colin Shattler, and also present to form quorum:

The councillors: Jean-Roger Dumas
 Marissa Lavallee
 Jarvin Joncas

Karine Benoit, General Director of the Municipality of Blanc-Sablon, was also present.

OPENING OF THE SITTING

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

2024-083

READING AND ADOPTION OF THE AGENDA

WHEREAS the Mayor invited the General Director to read the proposed agenda;

CONSEQUENTLY, it is proposed by **Jean-Roger Dumas**, seconded **Jarvin Joncas** and unanimously resolved to adopt the agenda as read.

AGENDA

1. **OPENING OF THE SITTING**
2. **READING AND ADOPTION OF THE AGENDA**
3. **ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON JUNE 18TH 2024**
4. **DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF JUNE 2024**
5. **DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF JUNE 2024**
6. **DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS FOR THE MONTHS OF JUNE AND JULY 2024**
7. **DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 30TH OF JUNE 2024**
8. **ADOPTION OF A BY-LAW 2024-R-002 TEMPORARILY PROHIBITING CERTAIN INTERVENTIONS LIKELY TO CREATE NEEDS EXCEEDING THE CAPACITY OF THE SEWER AND WASTEWATER SYSTEM**
9. **FINAL ACCOUNTING STATEMENT - FINANCIAL ASSISTANCE PROGRAM FOR MUNICIPAL BUILDINGS (PRABAM)**
10. **SERVICE OFFER FROM 'GROUPE CADORET' - FOR THE TOPOGRAPHICAL SURVEY OF THE SITE FOR PREPARATORY WORK ON THE REDEVELOPMENT OF THE DRINKING WATER INTAKE**
11. **OFFER OF SERVICE FROM AVISO EXPERTS-CONSEILS - TO TAKE FLOW MEASUREMENTS TO VALIDATE THE CAPACITY OF A NEW UNTREATED WATER SOURCE FOR THE REDEVELOPMENT OF THE DRINKING WATER INTAKE**
12. **REQUEST FOR FINANCIAL ASSISTANCE FROM THE MINISTÈRE DES AFFAIRES MUNICIPALES ET DE L'HABITATION WITHIN THE FRAMEWORK OF THE PRIMEAU PROGRAM, SOUS-VOLET 1.1/ CONTINUITY OF THE PIQM PROGRAM - FILE 500960**
13. **FUNDING REQUEST FOR A STUDY CONCERNING THE BIOTOPE PROJECT - PHASE 1 OF 2**
14. **NEW AFFAIRS**
15. **QUESTION PERIOD**
16. **CLOSING OF THE SITTING**



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2024-084

**ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING
HELD ON JUNE 18TH 2024**

It is proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and
unanimously resolved to adopt the minutes of the sitting held on June 18th
2024 with exemption of reading.

2024-085

**DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-
REDUCIBLE EXPENSES PAID DURING THE MONTH OF JUNE 2024**

It is proposed by **Jarvin Joncas**, seconded by **Marissa Lavallee** and
unanimously resolved to deposit and adopt the list of cheques issued and
the non-reducible expenses paid during the month of June 2024 in the
respective amount of \$ **210 194.17** for general administration and
\$ **30 698.97** for the payroll.

2024-086

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE
MONTH OF JUNE 2024**

It is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and
unanimously resolved to deposit and adopt the payable accounts for the
month of June 2024 in the amount of \$ **28 303.92**.

2024-087

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORT,
TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF
JUNE AND JULY 2024**

It is proposed by **Jarvin Joncas**, seconded by **Jean-Roger Dumas** and
unanimously resolved to deposit and adopt the budgetary report, transfers,
and credit commitments for the months of June and July 2024 in the
respective amounts of \$ **258 704.64** and \$ **212 926.00**.

**DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 30TH OF JUNE
2024**

The General Director deposited and commented on the tax arrears reports
as of the 30th of June 2024 as \$ **674 811.99**.

2024-088

**ADOPTION OF A BY-LAW 2024-R-002 TEMPORARILY PROHIBITING
CERTAIN INTERVENTIONS LIKELY TO CREATE NEEDS EXCEEDING
THE CAPACITY OF THE SEWER AND WASTEWATER SYSTEM**

WHEREAS sections 29 et seq. of the Municipal Powers Act (c. C-47.1)
allow the Municipality to adopt a provisional by-law to
prohibit, for a maximum period of 2 years, any intervention
consisting in the execution of work or the use of an
immovable when this would be likely to create needs
exceeding the capacity of a water supply, sewer or water
treatment system;

WHEREAS a study by a consulting engineering firm is required before
concluding that the capacity of the sewer system (pumping
station) and wastewater treatment system (treatment plant)
is not reached, given the projects currently under
development;

WHEREAS this situation could affect the entire territory of the
Municipality served by the sewer system;

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WHEREAS it is necessary to prohibit, for a temporary period, the addition of constructions and connections that could add a load to the sanitary system on the territory of the Municipality in order to plan and carry out interventions to ensure the proper operation of the sewer system;

WHEREAS a copy of this project by-law was delivered to each member of Council no later than two legal days prior to this meeting, and all members of Council present declared having read it and renounced to its reading;

WHEREAS a notice of motion was given with the tabling of the draft by-law at the regular meeting of the Council of the Municipality of Blanc-Sablon held June 18th, 2024;

WHEREAS a public consultation meeting was held on July 2nd, 2024;

WHEREAS the president of the meeting mentioned the purpose of the by-law and its scope;

CONSEQUENTLY, it is proposed by **Jean-Roger Dumas**, seconded by **Jarvin Joncas** and unanimously resolved:

THAT the Municipality of Blanc-Sablon adopt the by-law bearing number 2024-R-002 aimed at temporarily prohibiting certain interventions likely to create needs exceeding the capacity of the sewer and wastewater treatment system, which, appended hereto, forms an integral part of the present resolution as if it were reproduced here at length.

2024-089

**FINAL ACCOUNTING STATEMENT - FINANCIAL ASSISTANCE PROGRAM
FOR MUNICIPAL BUILDINGS (PRABAM)**

WHEREAS the Municipality of Blanc-Sablon has taken cognizance of the guide pertaining to the terms and conditions for the payment of the government contribution under the financial assistance program for municipal buildings (PRABAM);

WHEREAS the Municipality must comply with the terms and conditions of this guide in order to receive the government contribution confirmed in a letter from the Ministère des affaires municipales et de l'habitation;

WHEREAS the Municipality must complete a final account statement to obtain the subsidy and submit to the auditor the information and documents required to carry out the agreed procedures, as mentioned in the Ministry's document to this effect;

WHEREAS the work has been completed;

CONSEQUENTLY, it is proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and unanimously resolved:

THAT the Municipal Council ratify and confirm the completion of the work covered by the final account statement, in accordance with the agreed terms and conditions.

THAT the firm Mallette, CPA Inc. be mandated to prepare the final report.



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SERVICE OFFER FROM 'GROUPE CADORET' – FOR THE TOPOGRAPHICAL SURVEY OF THE SITE FOR PREPARATORY WORK ON THE REDEVELOPMENT OF THE DRINKING WATER INTAKE

It is proposed by **Jarvin Joncas**, seconded by **Jean-Roger Dumas** and unanimously resolved to mandate the firm 'Groupe Cadoret' for the topographical survey of the site for the preparatory work to redevelop the drinking water intake for an amount of **\$ 2 660.00 plus applicable taxes**.

2024-091

OFFER OF SERVICE FROM AVISO EXPERTS-CONSEILS - TO TAKE FLOW MEASUREMENTS TO VALIDATE THE CAPACITY OF A NEW UNTREATED WATER SOURCE FOR THE REDEVELOPMENT OF THE DRINKING WATER INTAKE

It is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved to mandate Aviso Experts-Conseils to take flow measurements to validate the capacity of a new untreated water source for the redevelopment of the drinking water intake in the amount of **\$ 19,135.00 plus applicable taxes**.

2024-092

REQUEST FOR FINANCIAL ASSISTANCE FROM THE MINISTÈRE DES AFFAIRES MUNICIPALES ET DE L'HABITATION WITHIN THE FRAMEWORK OF THE PRIMEAU PROGRAM, SOUS-VOLET 1.1/ CONTINUITY OF THE PIQM PROGRAM - FILE 500960

WHEREAS the Municipality has familiarized itself with the PRIMEAU 2023 program guide, fully understands all the terms and conditions of the program that apply to it or its project, and has obtained any information it may require from the Ministère;

WHEREAS the Municipality must comply with the terms and conditions of this guide in order to obtain and receive financial assistance under the PRIMEAU 2023 program;

WHEREAS the Municipality has applied to the Ministère des affaires municipales et de l'habitation for a continuation of the PIQM program - file 500960 for preparatory work on the characterization of drinking water;

CONSEQUENTLY, it is proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and unanimously resolved to:

THAT the Municipality agrees to comply with the terms and conditions of the guide that apply to it;

THAT the Municipality assumes full responsibility for the work and any modifications that may be made to it. As such, it is liable for any damage caused by its employees, agents, representatives, subcontractors or by itself, including damage resulting from a breach of an obligation under any contract entered into by the Municipality for the performance of the work;

THAT the Municipality undertakes to carry out the work in accordance with the terms and conditions of the PRIMEAU 2023 program and to assume all responsibilities applicable to it in connection with the carrying out and financing of this work;

THAT the Municipality agrees to pay its share of eligible costs and ongoing operating costs;



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THAT the Municipality undertakes to assume all expenses incurred if it fails to meet the deadlines set out in the PRIMEAU 2023 program;

THAT the Municipality agrees to assume all costs associated with its project that are not eligible under the PRIMEAU 2023 program, including all directives for eligible changes up to 50% of their cost and any cost overruns;

THAT the Municipal Council authorize the submission of an application for financial assistance under the PRIMEAU 2023 program and a continuation of the PIQM program - file 500960 for preparatory work on the characterization of drinking water.

2024-093

**FUNDING REQUEST FOR A STUDY CONCERNING THE BIOTOPE PROJECT –
PHASE 1 OF 2**

WHEREAS ecotourism is booming worldwide, and our region has the potential to become a popular destination for its remote location;

WHEREAS the first phase of this two-phase initiative is to carry out a study of tourism potential, and to protect and preserve future sites and identify them as tourist attractions;

CONSEQUENTLY, it is proposed by **Jarvin Joncas**, seconded by **Jean-Roger Dumas**, and unanimously resolved that the Municipality submit a funding request for a study of the tourism potential of the Biotope project for phase 1 of 2, and that Karine Benoit, General Director, be authorized to sign all documents for and in the name of the Municipality of Blanc-Sablon.

NEW AFFAIRS

There were no new affairs.

QUESTION PERIOD

There were no questions.

2024-094

CLOSING OF THE SITTING

It is proposed by **Jean-Roger Dumas**, seconded by **Marissa Lavallee** and unanimously resolved to close the present sitting at 7:30 p.m.



Colin Shattler, Mayor



Karine Benoit, General Director