



**Minutes of the Council of the Municipality of  
Blanc-Sablon**

Resolution or  
Notation No.

**PROVINCE OF QUEBEC  
MUNICIPALITY OF BLANC-SABLON**

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on January 17<sup>th</sup> 2023, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Mr. Andrew Etheridge, and also present to form quorum:

The councillors:   Johanne V. Beaudoin  
                          Colin Shattler  
                          Jarvin Joncas  
                          Dany Gaudreault  
                          Daisy Drudge

Karine Benoit, Acting General Director of the Municipality of Blanc-Sablon, was also present.

**OPENING OF THE SITTING**

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

2023-001

**READING AND ADOPTION OF THE AGENDA**

**WHEREAS**           the Mayor invites the Acting General Director to read the proposed agenda;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas** seconded by **Colin Shattler** and unanimously resolved to adopt as presented.

**THE AGENDA**

1. **OPENING OF THE SITTING**
2. **READING AND ADOPTION OF THE AGENDA**
3. **ADOPTION OF THE MINUTES OF THE SITTING HELD ON DECEMBER 20<sup>TH</sup> 2022**
4. **DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF DECEMBER 2022**
5. **DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF DECEMBER 2022**
6. **DEPOSIT AND ADOPTION OF THE BUDGETARY REPORT FOR THE MONTHS OF DECEMBER 2022 AND JANUARY 2023**
7. **RECEIVABLES TAXES UP TO DECEMBER 31<sup>st</sup> 2022**
8. **ADOPTION OF THE LIST OF PEOPLE INDEBTED ACCORDING TO THE TAX POLICY**
9. **DEPOSIT OF THE ANNUAL REPORT ON THE APPLICATION OF CONTRACTUAL MANAGEMENT BY-LAW 2022**
10. **NOTICE OF MOTION OF A BY-LAW ESTABLISHING THE REAL ESTATE TAX RATE AND TARIFFS FOR THE 2023 FISCAL YEAR OF THE MUNICIPALITY OF BLANC-SABLON**
11. **NOTICE OF MOTION OF A BY-LAW ESTABLISHING THE METHODS OF PAYMENT AND INTEREST RATE FOR THE 2023 FISCAL YEAR OF THE MUNICIPALITY OF BLANC-SABLON**
12. **NOMINATION OF AN ACTING MAYOR**
13. **AUTHORIZATION FOR THE PAYMENT OF THE NON-REDUCIBLE EXPENSES FOR THE YEAR 2023**
14. **REQUEST FOR MINOR EXEMPTION CONCERNING THE PROPERTY LOCATED AT ADDRESS 9 PREMIER LAC STREET**



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- 15. AUTHORIZATION TO SUBMIT AN APPLICATION TO THE MINISTÈRE DES RESSOURCES NATURELLES ET DE LA FORÊT (MRNF) WITHIN THE FRAMEWORK OF THE PROGRAM RELATING TO THE TRANSFER AT NO COST OF LANDS IN THE DOMAIN OF THE STATE IN FAVOUR OF NORTHERN MUNICIPALITIES FOR RESIDENTIAL PURPOSES FOR POINTE-AU-POT AND PREMIER-LAC STREET
- 16. NEW AFFAIRS
- 17. QUESTION PERIOD
- 18. CLOSING OF THE SITTING

2023-002

**ADOPTION OF THE MINUTES OF THE SITTING HELD ON DECEMBER 20<sup>TH</sup> 2022**

It is proposed by **Daisy Drudge**, seconded by **Dany Gaudreault** and unanimously resolved to adopt the minutes of the sitting held on December 20<sup>th</sup> 2022.

2023-003

**DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF DECEMBER 2022**

It is proposed by **Daisy Drudge**, seconded by **Colin Shattler** and unanimously resolved to deposit and adopt the list of cheques issued and the non-reducible expenses paid during the month of December 2022 in the respective amount of **\$191 855.89** for general administration and **\$38 360.75** for the payroll.

2023-004

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE MONTH OF DECEMBER 2022**

It is proposed by **Dany Gaudreault**, seconded by **Colin Shattler** and unanimously resolved to deposit and adopt the payable accounts for the month of December 2022 in the amount of **\$10 145.83**

2023-005

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORT, TRANSFERS AND CREDIT COMMITMENTS FOR THE MONTHS OF DECEMBER 2022 AND JANUARY 2023**

It is proposed by **Jarvin Joncas**, seconded by **Dany Gaudreault** and unanimously resolved to deposit and adopt the budgetary report, transfers, and credit commitments for the months of December 2022 and January 2023 in the respective amounts of **\$235 638.71** and **\$190 565.00**

**DEPOSIT OF THE TAX ARREARS REPORT AS OF DECEMBER 31<sup>ST</sup> 2022**

The Acting General Director deposited and commented on the tax arrears report as of December 31<sup>st</sup> 2022 as **\$294 630.69**.

Formules Municipales No 5614-MyST



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**2023-006**

**ADOPTION OF THE LIST OF PEOPLE INDEBTED ACCORDING TO THE TAX  
POLICY**

**WHEREAS** the municipal council adopted a tax recovery policy;

**WHEREAS** in January following the year that the taxes are due and after having followed all the procedures put in place by this policy the council must now by resolution adopt the list of persons indebted to the municipality and must publish it;

**WHEREAS** according to the policy the list must be published on the website of the municipality but considering that this website is still not yet functional, the list will be posted at the municipal office and in the 'Le Nord-Côtier' newspaper;

**CONSEQUENTLY**, it is proposed by **Daisy Drudge**, seconded by **Dany Gaudreault** and unanimously resolved to adopt the list of persons indebted to the municipality and to have it posted at the municipal office and in the 'Le Nord-Côtier' newspaper.

**DEPOSIT OF THE ANNUAL REPORT ON THE APPLICATION OF CONTRACTUAL  
MANAGEMENT BY-LAW 2022**

In accordance with article 938.1.1.2 of the Municipal Code of Quebec, the Acting General Director submits to the Council the annual report on the application of the contractual management regulations.

**2023-007**

**NOTICE OF MOTION OF A BY-LAW ESTABLISHING THE REAL ESTATE TAX  
RATE AND TARIFFS FOR THE 2023 FISCAL YEAR OF THE MUNICIPALITY OF  
BLANC-SABLON**

Notice of motion is hereby given by the councillor **Jarvin Joncas**, that at a subsequent sitting, with the exemption of its reading, the following By-Law on establishing the real estate tax rate and tariffs for the 2023 fiscal year of the Municipality of Blanc-Sablon will be adopted.

**2023-008**

**NOTICE OF MOTION OF A BY-LAW ESTABLISHING THE METHODS OF PAYMENT  
AND INTEREST RATE FOR THE 2023 FISCAL YEAR OF THE MUNICIPALITY OF  
BLANC-SABLON**

Notice of motion is hereby given by the councillor **Dany Gaudreault**, that at a subsequent sitting, with the exemption of its reading, the following By-Law on establishing the methods of payment and interest rate for the 2023 fiscal year of the Municipality of Blanc-Sablon will be adopted.

**2023-009**

**NOMINATION OF AN ACTING MAYOR**

It is proposed by **Colin Shattler**, seconded by **Jarvin Joncas** and unanimously resolved to mandate the councillor **Jean-Roger Dumas** as Acting Mayor for the months of January, February and March 2023.



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2023-010

**AUTHORIZATION FOR THE PAYMENT OF THE NON-REDUCIBLE EXPENSES FOR THE YEAR 2023**

**WHEREAS** each year after the deposit of the budget, the council authorizes the General Director to pay the non-reducible expenses as prescribed by the By-Law 1993-R-007;

**WHEREAS** the General Director certifies that the Corporation has sufficient funds for the credit commitments;

**CONSEQUENTLY**, it is proposed by **Daisy Drudge**, seconded by **Colin Shattler** and unanimously resolved to authorize the General Director to pay the non-reducible expenses until the next budget:

- Salaries
- Expenses allowance for elected members
- Employer's contribution and other remittances
- Travel and training expenses for council members and employees in the exercise of their duties
- Postal expenses
- Telephone end telecommunication expenses
- Insurances
- Registrations (licenses plates)
- Subscriptions to associations
- Electricity
- Legal fees
- Contracts
- Contributions that were already authorized by the Municipality to specified organizations.

The list for the non-reducible expenses paid is deposited to the subsequent public sitting.

2023-011

**REQUEST FOR MINOR EXEMPTION CONCERNING THE PROPERTY LOCATED AT ADDRESS 9 PREMIER LAC STREET**

**WHEREAS** the proposed lot sizes will not meet the minimum lot size requirements for width, depth and area;

**WHEREAS** the depths of plots 1 and 2 are less than 75 meters as prescribed as minimum depth;

**WHEREAS** the areas of plots 1 and 2 are less than 2000 square meters as prescribed as the minimum area;

**WHEREAS** these lots are served by public water and municipal sewer services;

**WHEREAS** cases of fully serviced lots are not addressed in the subdivision regulations for serviced lots;

**WHEREAS** the subdivision was recommended by the Municipality of Blanc-Sablon;

**WHEREAS** the front and side setbacks of buildings shall be as prescribed in this zoning by-law;



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**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by **Daisy Drudge** and unanimously resolved to accept the request for a minor exemption concerning the property located at civic number 9 Premier Lac Street.

**AUTHORIZATION TO SUBMIT AN APPLICATION TO THE MINISTÈRE DES RESSOURCES NATURELLES ET DE LA FORÊT (MRNF) WITHIN THE FRAMEWORK OF THE PROGRAM RELATING TO THE TRANSFER AT NO COST OF LANDS IN THE DOMAIN OF THE STATE IN FAVOUR OF NORTHERN MUNICIPALITIES FOR RESIDENTIAL PURPOSES FOR POINTE-AU-POT AND PREMIER-LAC STREET**

**WHEREAS** that the «program to transfer of lands in the domain of the state free of charge in favour of northern municipalities» is in line with the objectives pursued by the government within the framework of the Northern Plan, which aims, in particular, to promote economic and social development for the communities living there;

**WHEREAS** pursuant to section 11.2 of the Act respecting the Ministère des Ressources Naturelles et de la Faune (RLRQ, chapter M-25.2), the Government has adopted, by decree number 305-2012 on March 28, 2012, the "Program relating to the transfer of lands in the domain of the State free of charge in favour of northern municipalities";

**WHEREAS** that under section 14.11 of the Quebec Municipal Code (R.S.Q., c. C-2727.1), any municipality may participate in a program developed in accordance with section 11.2 of the Act respecting the Ministère des Ressources Naturelles et de la Faune;

**WHEREAS** that within the framework of the «Program for the transfer of State-owned land to northern municipalities free of charge», the Municipality of Blanc-Sablon wishes to initiate discussions with the Ministère des Ressources Naturelles et Forêt (MRNF) for a request to transfer land free of charge in order to meet the urgent need for residential development;

**WHEREAS** that there is an urgent need to act since the residential development is now 100% occupied and that no residential land served by municipal services is available for sale, thus slowing down the residential development of the Municipality;

**WHEREAS** that over the last few months, the Municipality has worked to finalize all the documents related to the argument, including among others, the description of the residential development projects justifying the request, the mapping of the residential development plans on Pointe-au-Pot of 15 lots and Premier-Lac streets of 5 lots;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Jarvin Joncas** and unanimously resolved to submit a request to the Ministère des Ressources Naturelles et Forêt (MRNF) within the framework of the «program relating to the transfer of State land free of charge» to the Municipality of Blanc-Sablon and to authorize, Karine Benoit, Acting General Director, to sign all necessary documents for and in the name of the Municipality.



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**NEW AFFAIRS**

No new affairs.

**QUESTION PERIOD**

The Mayor and Council answered several questions from the public.

2023-013

**CLOSING OF THE SITTING**

It is proposed by **Colin Shattler**, seconded by **Johanne V. Beaudoin** and  
unanimously resolved to close the present sitting at 7:56 P.M.

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**Andrew Etheridge, Mayor**

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**Karine Benoit, Acting General Director**