



**Minutes of the Council of the Municipality of  
Blanc-Sablon**

Resolution or  
Notation No.

**PROVINCE OF QUEBEC  
MUNICIPALITY OF BLANC-SABLON**

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on June 18<sup>th</sup> 2024, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Colin Shattler, and also present to form quorum:

The councillors:           Dany Gaudreault  
                                  Mitchell Lawless  
                                  Jean-Roger Dumas  
                                  Marissa Lavallee  
                                  Johanne V. Beaudoin

Karine Benoit, General Director of the Municipality of Blanc-Sablon, was also present.

**OPENING OF THE SITTING**

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

2024-063

**READING AND ADOPTION OF THE AGENDA**

**WHEREAS**     the Mayor invited the General Director to read the proposed agenda;

**CONSEQUENTLY**, it is proposed by **Jean-Roger Dumas**, seconded **Johanne V. Beaudoin** and unanimously resolved to adopt the agenda as read.

**AGENDA**

1. **OPENING OF THE SITTING**
2. **READING AND ADOPTION OF THE AGENDA**
3. **ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON MAY 21<sup>st</sup> 2024**
4. **DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF MAY 2024**
5. **DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF MAY 2024**
6. **DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS FOR THE MONTHS OF MAY AND JUNE 2024**
7. **DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 31<sup>st</sup> OF MAY 2024**
8. **NOMINATION OF AN ACTING MAYOR**
9. **FINANCIAL ASSISTANCE FOR THE 2024 QUEBEC NATIONAL DAY ACTIVITIES**
10. **RENEWAL OF THE VICTIM DISASTER AGREEMENT AND THE 2024-2026 ANNUAL CONTRIBUTION TO THE CANADIAN RED CROSS**
11. **ADOPTION OF BY-LAW NUMBER 2024-R-001 CONCERNING THE DEMOLITION OF BUILDINGS**
12. **ACCEPTANCE OF THE OFFER OF SERVICE FROM TETRA-TECH FOR THE PREPARATION OF THE PLANS AND SPECIFICATIONS FOR THE PAVING PROJECT ON VARIOUS MUNICIPAL STREETS AS PART OF THE "2019-2024 QUEBEC GAS TAX AND CONTRIBUTION PROGRAM" (TECQ)**
13. **ACCEPTANCE OF THE SERVICE OFFER FROM TETRA-TECH FOR PREPARATORY WORK FOR THE REDEVELOPMENT OF THE DRINKING WATER INTAKE**
14. **SERVICE OFFER FROM 'GROUPE CADORET' – TO INSTALL MARKERS FOR PREPARATORY WORK ON THE REDEVELOPMENT OF THE DRINKING WATER INTAKE**



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15. DONATION OF FITNESS EQUIPMENT
16. INTERMUNICIPAL MUTUAL AID - FIRE SAFETY DEPARTMENT
17. REQUEST FOR CONFIRMATION OF RECOGNITION (REVISION)  
OF PROPERTY TAX EXEMPTION FOR RADIO BLANC-SABLON  
INC. - FILE CMQ-60393
18. CONTRACT FOR PRODUCTION AND SUPPLY OF GRANULAR  
MATERIALS FOR PREPARATORY WORK ON DRINKING WATER  
INTAKE REDEVELOPMENT
19. CONTRACT FOR PREPARATORY WORK FOR THE  
REDEVELOPMENT OF THE DRINKING WATER INTAKE
20. NOTICE OF MOTION TO ADOPT A PROJECT BY-LAW 2024-R-002  
TEMPORARILY PROHIBITING CERTAIN INTERVENTIONS LIKELY  
TO CREATE NEEDS EXCEEDING THE CAPACITY OF THE SEWER  
AND WASTEWATER SYSTEM
21. ADOPTION OF A PROJECT BY-LAW 2024-R-002 TEMPORARILY  
PROHIBITING CERTAIN INTERVENTIONS LIKELY TO CREATE  
NEEDS EXCEEDING THE CAPACITY OF THE SEWER AND  
WASTEWATER SYSTEM
22. NEW AFFAIRS
23. QUESTION PERIOD
24. CLOSING OF THE SITTING

Formules Municipales No 5614-MyST

2024-064

**ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING  
HELD ON MAY 21<sup>ST</sup> 2024**

It is proposed by **Mitchell Lawless**, seconded by **Dany Gaudreault** and  
unanimously resolved to adopt the minutes of the sitting held on May 21<sup>st</sup>  
2024 with exemption of reading.

2024-065

**DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-  
REDUCIBLE EXPENSES PAID DURING THE MONTH OF MAY 2024**

It is proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and  
unanimously resolved to deposit and adopt the list of cheques issued and  
the non-reducible expenses paid during the month of May 2024 in the  
respective amount of **\$ 210 508.09** for general administration and  
**\$ 31 168.62** for the payroll.

2024-066

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE  
MONTH OF MAY 2024**

It is proposed by **Johanne V. Beaudoin**, seconded by **Mitchell Lawless**  
and unanimously resolved to deposit and adopt the payable accounts for  
the month of May 2024 in the amount of **\$ 12 310.85**.

2024-067

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORT,  
TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF  
MAY AND JUNE 2024**

It is proposed by **Dany Gaudreault**, seconded by **Marissa Lavallee** and  
unanimously resolved to deposit and adopt the budgetary report, transfers,  
and credit commitments for the months of May and June 2024 in the  
respective amounts of **\$ 238 419.38** and **\$ 233 183.00**.



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**DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 31<sup>ST</sup> OF MAY 2024**

The General Director deposited and commented on the tax arrears reports as of the 31<sup>st</sup> of May 2024 as \$ 883 122.09.

2024-068

**NOMINATION OF AN ACTING MAYOR**

It is proposed **Jean-Roger Dumas**, seconded by **Dany Gaudreault** and unanimously resolved to mandate the councillor **Marissa Lavallee** as Acting Mayor for the months of July, August, and September 2024.

2024-069

**FINANCIAL ASSISTANCE FOR THE 2024 QUEBEC NATIONAL DAY ACTIVITIES**

It is proposed by **Mitchell Lawless**, seconded by **Johanne V. Beaudoin** and unanimously resolved to contribute an amount of \$ 250.00 for the activities of the 2024 St-Jean-Baptiste celebrations.

This contribution will be given on the condition that the site of the fire for the Saint-Jean Baptiste celebrations will be cleaned up as soon as possible, after the end of the activities. Also, all decorations for the St-Jean Baptiste must be collected. If the cleaning is not completed within a week, the contribution will be used to ensure that the task is carried out.

2024-070

**RENEWAL OF THE VICTIM DISASTER AGREEMENT AND THE 2024-2026 ANNUAL CONTRIBUTION TO THE CANADIAN RED CROSS**

It is proposed by **Jean-Roger Dumas**, seconded by **Marissa Lavallee** and unanimously resolved to renew the Victim Disaster Agreement and to pay the 2024-2026 annual contribution.

2024-071

**ADOPTION OF BY-LAW NUMBER 2024-R-001 CONCERNING THE DEMOLITION OF BUILDINGS**

**WHEREAS** the Schéma d'aménagement et de développement of the MRC du Golfe-du-Saint-Laurent came into force in December 2017;

**WHEREAS** under the Act respecting land use planning and development (chapter A-19.1), the municipality may proceed with the drafting of a by-law concerning the demolition of immovables;

**WHEREAS** a notice of motion concerning the by-law was filed on May 21, 2024;

**WHEREAS** a copy of this by-law was delivered to each member of Council no later than two legal days prior to this meeting, and all members of Council present declared having read it and renounced to its reading;

**WHEREAS** the president of the meeting mentioned the purpose of the by-law and its scope;

**CONSEQUENTLY**, it is proposed by **Jean-Roger Dumas**, seconded by **Johanne V. Beaudoin** and unanimously resolved:

**THAT** the Municipality of Blanc-Sablon adopt the by-law bearing number 2024-R-001 concerning the demolition of immovables, which, annexed hereto, forms an integral part of the present resolution as if it were reproduced here at length.



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2024-072

**ACCEPTANCE OF THE OFFER OF SERVICE FROM TETRA-TECH FOR THE PREPARATION OF THE PLANS AND SPECIFICATIONS FOR THE PAVING PROJECT ON VARIOUS MUNICIPAL STREETS AS PART OF THE "2019-2024 QUEBEC GAS TAX AND CONTRIBUTION PROGRAM" (TECQ)**

It was proposed by **Mitchell Lawless**, seconded by **Dany Gaudreault** and unanimously resolved to accept Tetra-Tech's offer of service, in the amount of **\$ 14,540 plus taxes**, for the preparation the plans and specifications for the paving project on various municipal streets as part of the "2019-2024 Quebec gas tax and contribution program" (TECQ).

2024-073

**ACCEPTANCE OF THE SERVICE OFFER FROM TETRA-TECH FOR PREPARATORY WORK FOR THE REDEVELOPMENT OF THE DRINKING WATER INTAKE**

It was proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and unanimously resolved to accept the service offer from Tetra-Tech in the amount of **\$ 10,700 plus taxes**, for the preparatory work to redevelop the drinking water intake, including miscellaneous addendum.

2024-074

**SERVICE OFFER FROM 'GROUPE CADORET' - TO INSTALL MARKERS FOR PREPARATORY WORK ON THE REDEVELOPMENT OF THE DRINKING WATER INTAKE**

It is proposed by **Johanne V. Beaudoin**, seconded by **Mitchell Lawless** and unanimously resolved to mandate the firm 'Groupe Cadoret' to install markers for the preparatory work to redevelop the drinking water intake for an amount of **\$ 6 480.00 plus applicable taxes**.

2024-075

**DONATION OF FITNESS EQUIPMENT**

**WHEREAS** the municipality has acquired sports equipment in order to offer a service to its citizens;

**WHEREAS** this acquisition was subsidized by the MRC;

**WHEREAS** the municipality was unable to set up this service due to a lack of adequate space;

**WHEREAS** the "Corporation pour le développement des loisirs et des sports" of La Tabatière wishes to recover this equipment for the benefit of its citizens;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Marissa Lavallee** and unanimously resolved to send said equipment to La Tabatière, with transportation costs to be assumed by the "Corporation pour le développement des loisirs et des sports".

2024-076

**INTERMUNICIPAL MUTUAL AID - FIRE SAFETY DEPARTMENT**

**WHEREAS** the safety of the population is an important concern for the Municipality;

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**WHEREAS** the problem of manpower availability makes it difficult for employers to release an employee, member of a fire department as a volunteer firefighter when an emergency call comes in;

**CONSEQUENTLY**, it is proposed by **Marissa Lavallee**, seconded by **Jean-Roger Dumas** and unanimously resolved:

**TO GIVE** the General Director or the Fire Chief the power to request mutual aid or assistance from neighbouring fire departments during a major fire in order to ensure minimum protection on the Municipality's territory. The General Director may also authorize mutual aid or assistance to a requesting neighbouring fire department, subject to the availability of existing resources. However, civil liability arising from the response will be the responsibility of the municipality that took advantage of the fire department.

2024-077

**REQUEST FOR CONFIRMATION OF RECOGNITION (REVISION) OF  
PROPERTY TAX EXEMPTION FOR RADIO BLANC-SABLON INC. - FILE CMQ-  
60393**

**WHEREAS** Radio Blanc-Sablon benefits from a recognition exempting it from the payment of property taxes for the property located at 1193, blv. Dr. Camille Marcoux in Lourdes-de-Blanc-Sablon;

**WHEREAS** the Commission municipale du Québec must review this recognition for exemption from payment of property taxes;

**WHEREAS** the Commission is seeking the opinion of the Municipality of Blanc-Sablon on the request for confirmation of this recognition;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Mitchell Lawless** and unanimously resolved to:

**THAT** the Commission be informed that the Municipality of Blanc-Sablon is favourable to the request;

**THAT** the Municipality of Blanc-Sablon will not be present in the event that the Commission holds a hearing.

2024-078

**CONTRACT FOR PRODUCTION AND SUPPLY OF GRANULAR MATERIALS  
FOR PREPARATORY WORK ON DRINKING WATER INTAKE  
REDEVELOPMENT**

**WHEREAS** the Municipality has issued an invitation to tender for the award of a contract for the production and supply of granular materials for the preparatory work to redevelop the Blanc-Sablon drinking water intake;

**WHEREAS** the Municipality has received two bids;

**WHEREAS** Construction FHD Inc. submitted the lowest compliant bid.

**CONSEQUENTLY**, it is proposed by **Johanne V. Beaudoin**, seconded by **Marissa Lavallee** and unanimously resolved:



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**TO AWARD** the contract for the production and supply of granular materials for preparatory work for the redevelopment of the Blanc-Sablon drinking water intake to Construction FHD Inc. in accordance with the tender documents and the company's bid, for a total amount of \$ 121 551.57 including taxes and is conditional on the lease being issued by the MRNF.

**THAT** the residual amount required to cover this expense be drawn from the Municipality's general funds and reimbursed by the " Programme Primeau/PIQM ".

**TO TRANSMIT** a copy of this resolution to all bidders who submitted a bid in response to this call for tenders.

2024-079

**CONTRACT FOR PREPARATORY WORK FOR THE REDEVELOPMENT OF THE DRINKING WATER INTAKE**

**WHEREAS** the Municipality issued a call for public tenders for the awarding of a contract for preparatory work for the redevelopment of the Blanc-Sablon drinking water intake;

**WHEREAS** the Municipality has received two bids;

**WHEREAS** Construction FHD Inc. submitted the lowest compliant bid.

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Jean-Roger Dumas** and unanimously resolved:

**TO AWARD** the contract for preparatory work for the redevelopment of the Blanc-Sablon drinking water intake to Construction FHD Inc. in accordance with the tender documents and the company's bid, for a total amount of \$ 743 888.25 including taxes and is conditional on the lease being issued by the MRNF.

**THAT** the residual amount required to cover this expense be drawn from the Municipality's general funds and reimbursed by the "Programme Primeau/PIQM".

**TO TRANSMIT** a copy of this resolution to all bidders who submitted a bid in response to this call for tenders.

2024-080

**NOTICE OF MOTION TO ADOPT A PROJECT BY-LAW 2024-R-002 TEMPORARILY PROHIBITING CERTAIN INTERVENTIONS LIKELY TO CREATE NEEDS EXCEEDING THE CAPACITY OF THE SEWER AND WASTEWATER SYSTEM**

Councillor **Mitchell Lawless**, gives notice of motion to the effect that project by-law number 2024-R-002, temporarily prohibiting certain interventions likely to create needs exceeding the capacity of the sewer and water purification system, will be presented at the present meeting and asks that the reading of the project by-law be dispensed with, a copy having been given to all members of Council.

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2024-081

**ADOPTION OF A PROJECT BY-LAW 2024-R-002 TEMPORARILY PROHIBITING  
CERTAIN INTERVENTIONS LIKELY TO CREATE NEEDS EXCEEDING THE  
CAPACITY OF THE SEWER AND WASTEWATER SYSTEM**

**WHEREAS** sections 29 et seq. of the Municipal Powers Act (c. C-47.1) allow the Municipality to adopt a provisional by-law to prohibit, for a maximum period of 2 years, any intervention consisting in the execution of work or the use of an immovable when this would be likely to create needs exceeding the capacity of a water supply, sewer or water treatment system;

**WHEREAS** a study by a consulting engineering firm is required before concluding that the capacity of the sewer system (pumping station) and water treatment system (treatment plant) is not reached, given the projects currently under development;

**WHEREAS** this situation could affect the entire territory of the Municipality served by the sewer system;

**WHEREAS** it is necessary to prohibit, for a temporary period, the addition of constructions and connections that could add a load to the sanitary system on the territory of the Municipality in order to plan and carry out interventions to ensure the proper operation of the sewer system;

**WHEREAS** a copy of this project by-law was delivered to each member of Council no later than two legal days prior to this meeting, and all members of Council present declared having read it and renounced to its reading;

**WHEREAS** the president of the meeting mentioned the purpose of the project by-law and its scope;

**CONSEQUENTLY**, it is proposed by **Mitchell Lawless**, seconded by **Marissa Lavallee** and unanimously resolved:

**THAT** the Municipality of Blanc-Sablon adopt the project by-law bearing number 2024-R-002 aimed at temporarily prohibiting certain interventions likely to create needs exceeding the capacity of the sewer and water treatment system, which, appended hereto, forms an integral part of the present resolution as if it were reproduced here at length.

**NEW AFFAIRS**

There were no new affairs.

**QUESTION PERIOD**

There were no questions.



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2024-082

**CLOSING OF THE SITTING**

It is proposed by **Dany Gaudreault**, seconded by **Johanne V. Beaudoin**  
and unanimously resolved to close the present sitting at 7:30 p.m.

Colin Shattler, Mayor

Karine Benoit, General Director