



Resolution or  
Notation No.

**Minutes of the Council of the Municipality of  
Blanc-Sablon**

**PROVINCE OF QUEBEC  
MUNICIPALITY OF BLANC-SABLON**

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on February 20<sup>th</sup> 2024, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Colin Shattler, and also present to form quorum:

The councillors:           Jean-Roger Dumas  
                                  Johanne V. Beaudoin  
                                  Jarvin Joncas  
                                  Marissa Lavallee

Laura Lavallee, Assistant General Director of the Municipality of Blanc-Sablon, was also present.

**OPENING OF THE SITTING**

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

**READING AND ADOPTION OF THE AGENDA**

**WHEREAS**     the Mayor invited the Assistant General Director to read the proposed agenda;

**CONSEQUENTLY**, it is proposed by **Jean-Roger Dumas**, seconded by **Johanne V. Beaudoin** and unanimously resolved to adopt the agenda as read.

**AGENDA**

1. **OPENING OF THE SITTING**
2. **READING AND ADOPTION OF THE AGENDA**
3. **ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON JANUARY 16TH 2024**
4. **DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF JANUARY 2024**
5. **DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF JANUARY 2024**
6. **DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS FOR THE MONTHS OF JANUARY AND FEBRUARY 2024**
7. **DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 31<sup>st</sup> OF JANUARY 2024**
8. **OFFER OF SERVICE FROM JEAN-YVES PINTAL FOR AN ARCHAEOLOGICAL POTENTIAL STUDY FOR THE BLANC-SABLON DRINKING WATER INTAKE REDEVELOPMENT PROJECT**
9. **ANNUAL SALARY INCREASES FOR EMPLOYEES IN ACCORDANCE WITH THE RISING COST OF LIVING (2.5%)**
10. **PROFESSIONAL SERVICE OFFER FROM LOUIS BOURQUE, ENGINEER, FOR THE REALIZATION OF THE QUATERLY FOLLOW-UP REPORTS (4) ACCORDING TO THE ARTICLE 53.0.1 OF THE BY-LAW ON THE QUALITY OF DRINKING WATER FOR AN AMOUNT OF \$4 600 PLUS TAXES**
11. **REQUEST FOR FINANCIAL ASSISTANCE FOR THE 2024 BLANC-SABLON REUNION ACTIVITIES**

2024-009

Formules Municipales No 5614-MyST



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12. REQUEST FOR FINANCIAL ASSISTANCE FOR THE BLANC-SABLON KIDS HOCKEY LEAGUE
13. REQUEST FOR FUNDING FROM THE MINISTÈRE DES RESSOURCES NATURELLES ET DES FORÊTS DANS LE CADRE DU PROGRAMME D'AIDE À LA MISE EN VALEUR DU TERRITOIRE PUBLIC – VOLET 2 – AXE 1
14. AUTHORIZED REPRESENTATIVE TO SIGN DOCUMENTS ON BEHALF OF THE MUNICIPALITY OF BLANC-SABLON FOR REQUESTS TO THE MINISTÈRE DES RESSOURCES NATURELLES ET DES FORÊTS FOR USE OF PUBLIC LAND
15. NEW AFFAIRS
  - 15.1 FUNDING REQUEST FOR STORAGE EQUIPMENT FOR THE FIRE DEPARTMENT
16. QUESTION PERIOD
17. CLOSING OF THE SITTING

2024-010

**ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON JANUARY 16<sup>TH</sup> 2024**

It is proposed by **Jarvin Joncas**, seconded by **Marissa Lavallee** and unanimously resolved to adopt the minutes of the sitting held on January 16<sup>th</sup> 2024 with exemption of reading.

2024-011

**DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF JANUARY 2024**

It is proposed by **Jean-Roger Dumas**, seconded by **Marissa Lavallee** and unanimously resolved to deposit and adopt the list of cheques issued and the non-reducible expenses paid during the month of January 2024 in the respective amount of **\$93 129.95** for general administration and **\$30 874.58** for the payroll.

2024-012

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE MONTH OF JANUARY 2024**

It is proposed by **Johanne V. Beaudoin**, seconded by **Jarvin Joncas** and unanimously resolved to deposit and adopt the payable accounts for the month of January 2024 in the amount of **\$26 266.11**.

2024-013

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORT, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF JANUARY AND FEBRUARY 2024**

It is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved to deposit and adopt the budgetary report, transfers, and credit commitments for the months of January and February 2024 in the respective amounts of **\$79 080.55** and **\$175 249.00**.

**DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 31<sup>ST</sup> OF JANUARY 2024**

The Assistant General Director deposited and commented on the tax arrears reports as of the 31st of January 2024 as **\$1 724 553.91**.



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**2024-014**

**OFFER OF SERVICE FROM JEAN-YVES PINTAL FOR AN  
ARCHAEOLOGICAL POTENTIAL STUDY FOR THE BLANC-SABLON  
DRINKING WATER INTAKE REDEVELOPMENT PROJECT**

It is proposed by **Jean-Roger Dumas**, seconded by **Jarvin Joncas**, and unanimously resolved to accept the service offer from Jean-Yves Pintal in the amount of **\$5 662.50** plus taxes, for an archaeological potential study for the Blanc-Sablon drinking water intake redevelopment project.

**2024-015**

**ANNUAL SALARY INCREASES FOR EMPLOYEES IN ACCORDANCE  
WITH THE RISING COST OF LIVING (2.5%)**

**WHEREAS** the rising cost of living;

**WHEREAS** that the Municipality grant annually, in January, to all its employees, a salary increase to compensate, in whole or in part, for the increase in the cost of living;

**CONSEQUENTLY**, it is proposed by **Johanne V. Beaudoin**, seconded by **Marissa Lavallee** and unanimously resolved to increase the employee's salary of **2.5%** for the year 2024.

**2024-016**

**PROFESSIONAL SERVICE OFFER FROM LOUIS BOURQUE,  
ENGINEER, FOR THE REALIZATION OF THE QUATERLY FOLLOW-UP  
REPORTS (4) ACCORDING TO THE ARTICLE 53.0.1 OF THE BY-LAW  
ON THE QUALITY OF DRINKING WATER FOR AN AMOUNT OF \$4 600  
PLUS TAXES**

It is proposed by **Jean-Roger Dumas**, seconded by **Johanne V. Beaudoin** and unanimously resolved to accept the professional service offer from Louis Bourque, engineer, for the realization of the quarterly follow-up reports (4) according to the article 53.01.1 of the by-law on the quality of drinking water for a lump sum of **\$4 600** plus taxes.

**2024-017**

**REQUEST FOR FINANCIAL ASSISTANCE FOR THE 2024 BLANC-  
SABLON REUNION ACTIVITIES**

**WHEREAS** this request meets the parameters of our donation policy;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by **Marissa Lavallee** and unanimously resolved to contribute an amount of **\$250.00** for the activities of the 2024 Blanc-Sablon Reunion activities.

**2024-018**

**REQUEST FOR FINANCIAL ASSISTANCE FOR THE BLANC-SABLON  
KIDS HOCKEY LEAGUE**

**WHEREAS** this request meets the parameters of our donation policy;

**CONSEQUENTLY**, it is proposed by **Johanne V. Beaudoin**, seconded by **Jean-Roger Dumas** and unanimously resolved to contribute an amount of **\$300.00** for the Blanc-Sablon Kids Hockey League.



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2024-019

**REQUEST FOR FUNDING FROM THE MINISTÈRE DES RESSOURCES  
NATURELLES ET DES FORÊTS DANS LE CADRE DU PROGRAMME D'AIDE À LA  
MISE EN VALEUR DU TERRITOIRE PUBLIC – VOLET 2 – AXE 1**

**WHEREAS** the Municipality of Blanc-Sablon has read the guide to the « Programme d'aide à la mise en valeur du territoire public – Volet 2 – Axe 1 Soutien à la réalisation d'aménagements publics et communautaires » and undertakes to comply with all the terms and conditions applicable to its project;

**WHEREAS** the Municipality wishes to promote citizen accessibility to public land;

**CONSEQUENTLY**, it is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved that:

- The Municipal Council authorizes the submission of the application for financial assistance under the « Programme d'aide à la mise en valeur du territoire public – Volet 2 – Axe 1 »;
- The Municipal Council authorizes Laura Lavallée, Assistant General Director, to sign, for and in the name of the Municipality of Blanc-Sablon, all useful and necessary documents in order to give full effect to the present;
- The Municipality undertakes to comply with the terms and conditions of the guide applicable to it;
- The Municipality undertakes, if it obtains financial assistance for its project, to pay all costs not eligible associated with its project, including any cost overruns, the portion of eligible costs that is not subsidized and for which it is responsible, as well as the ongoing operating and maintenance costs of the subsidized infrastructure or development.

2024-020

**AUTHORIZE REPRESENTATIVE TO SIGN DOCUMENTS ON BEHALF OF THE  
MUNICIPALITY OF BLANC-SABLON FOR REQUESTS TO THE MINISTÈRE DES  
RESSOURCES NATURELLES ET DES FORÊTS FOR USE OF PUBLIC LAND**

It is proposed by **Jean-Roger Dumas**, seconded by **Jarvin Joncas** and unanimously resolved to designate Karine Benoit, General Director, as the authorized representative to sign documents on behalf of the Municipality of Blanc-Sablon for public land use requests to the « Ministère des Ressources Naturelles et des Forêts ».



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**NEW AFFAIRS**

2024-021

**FUNDING REQUEST FOR STORAGE EQUIPMENT FOR THE FIRE  
DEPARTMENT**

**WHEREAS** firefighters are responsible for maintaining their equipment;

**WHEREAS** the lack of adequate storage space for this equipment  
diminishes its quality and shortens its lifespan;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by  
**Johanne V. Beaudoin**, and unanimously resolved that the Municipality  
submit a funding request, and that Karine Benoit, Director General, be  
authorized to sign all documents for and in the name of the Municipality of  
Blanc-Sablon.

**QUESTION PERIOD**

There were no questions.

2024-022

**CLOSING OF THE SITTING**

It is proposed by **Jean-Roger Dumas**, seconded by **Marissa Lavallee** and  
unanimously resolved to close the present sitting at 8:00 p.m.

  
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Colin Shattler, Mayor

  
\_\_\_\_\_  
Laura Lavallee, Assistant General Director

Formules Municipales No 5614-MYST