



Resolution or  
Notation No.

**Minutes of the Council of the Municipality of  
Blanc-Sablon**

**PROVINCE OF QUEBEC  
MUNICIPALITY OF BLANC-SABLON**

Minutes of the regular municipal council sitting of the Municipality of Blanc-Sablon held on January 21<sup>st</sup> 2025, at the municipal hall in Blanc-Sablon at 7:00 p.m. under the chairmanship of the Mayor, Colin Shattler, and also present to form quorum:

The councillors:           Jarvin Joncas  
                                  Johanne V. Beaudoin  
                                  Marissa Lavallee  
                                  Dany Gaudreault

Karine Benoit, General Director of the Municipality of Blanc-Sablon, was also present.

**OPENING OF THE SITTING**

The president of the assembly verified the quorum and declared the sitting opened at 7:01 p.m. after a minute of silence.

2025-001

**READING AND ADOPTION OF THE AGENDA**

**WHEREAS** the Mayor invited the General Director to read the proposed agenda;

**CONSEQUENTLY**, it is proposed by **Johanne V. Beaudoin**, seconded by **Jarvin Joncas** and unanimously resolved to adopt the agenda as read.

**AGENDA**

1. **OPENING OF THE SITTING**
2. **READING AND ADOPTION OF THE AGENDA**
3. **ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON DECEMBER 17<sup>th</sup> 2024**
4. **DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF DECEMBER 2024**
5. **DEPOSIT AND ADOPTION OF THE PAYABLES FOR THE MONTH OF DECEMBER 2024**
6. **DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF DECEMBER 2024 AND JANUARY 2025**
7. **RECEIVABLE TAXES UP TO THE 31<sup>st</sup> OF DECEMBER 2024**
8. **BY-LAW 2025-R-001 MODIFYING BY-LAW 2019-R-003 ESTABLISHING THE CATEGORIES OF USERS AND TARIFFS FOR THE USE OF MUNICIPAL HALLS AND FOR VARIOUS LOCAL REVENUES**
9. **AUTHORIZATION FOR THE PAYMENT OF THE NON-REDUCIBLE EXPENSES FOR THE YEAR 2025**
10. **AUTHORIZED REPRESENTATIVE TO SIGN DOCUMENTS ON BEHALF OF THE MUNICIPALITY OF BLANC-SABLON FOR REQUESTS TO THE MINISTÈRE DES RESSOURCES NATURELLES ET DES FORÊTS FOR USE OF PUBLIC LAND**
11. **SUPPORT FOR MAINTAINING INTEGRATED MANAGEMENT OF EMERGENCY CALL PROCESSING**
12. **ANNUAL SALARY INCREASES FOR EMPLOYEES IN ACCORDANCE WITH THE RISING COST OF LIVING (2.5%)**



**Minutes of the Council of the Municipality of  
Blanc-Sablon**

Resolution or  
Notation No.

13. REQUEST FOR FINANCIAL ASSISTANCE FOR YOGA ACTIVITIES ADAPTED TO SENIORS
14. MADA APPROACH - CREATION OF A COMMITTEE
15. NEW AFFAIRS
16. QUESTION PERIOD
17. CLOSING OF THE SITTING

2025-002

**ADOPTION AND FOLLOW-UP OF THE MINUTES OF THE SITTING HELD ON DECEMBER 17<sup>TH</sup> 2024**

It is proposed by **Dany Gaudreault**, seconded by **Marissa Lavallee** and unanimously resolved to adopt the minutes of the sitting held on December 17<sup>th</sup> 2024 with exemption of reading.

2025-003

**DEPOSIT AND ADOPTION OF THE CHEQUES ISSUED AND THE NON-REDUCIBLE EXPENSES PAID DURING THE MONTH OF DECEMBER 2024**

It is proposed by **Jarvin Joncas**, seconded by **Dany Gaudreault** and unanimously resolved to deposit and adopt the list of cheques issued and the non-reducible expenses paid during the month of December 2024 in the respective amount of \$ 528 767.88 for general administration and \$ 34 043.68 for the payroll.

2025-004

**DEPOSIT AND ADOPTION OF THE PAYABLE ACCOUNTS FOR THE MONTH OF DECEMBER 2024**

It is proposed by **Marissa Lavallee**, seconded by **Johanne V. Beaudoin** and unanimously resolved to deposit and adopt the payable accounts for the month of December 2024 in the amount of \$ 18 825.83.

2025-005

**DEPOSIT AND ADOPTION OF THE BUDGETARY REPORTS, TRANSFERS, AND CREDIT COMMITMENTS FOR THE MONTHS OF DECEMBER 2024 AND JANUARY 2025**

It is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved to deposit and adopt the budgetary reports, transfers, and credit commitments for the months of December 2024 and January 2025 in the respective amounts of \$ 251 978.84 and \$ 163 955.00.

**DEPOSIT OF THE TAX ARREARS REPORT AS OF THE 31<sup>ST</sup> DECEMBER 2024**

The General Director deposited and commented on the tax arrears report as of the 31<sup>st</sup> of December 2024 as \$ 117 141.50.

2025-006

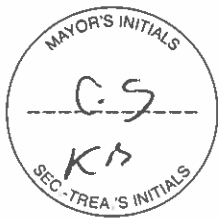
**BY-LAW 2025-R-001 MODIFYING BY-LAW 2019-R-003 ESTABLISHING THE CATEGORIES OF USERS AND TARIFFS FOR THE USE OF MUNICIPAL HALLS AND FOR VARIOUS LOCAL REVENUES**

**WHEREAS** it was deemed necessary to establish categories of users and tariffs for the use of municipal halls and for various local revenues;

**WHEREAS** a notice of motion of the present by-law was given at a regular sitting of the council on December 17<sup>th</sup>, 2024;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Johanne V. Beaudoin** and unanimously resolved that the council orders and decrees by the present as follows:

The present by-law replaces the By-Law 2019-R-003 and will have for title "By-law establishing the categories of users and tariffs for the use of municipal halls and for various local revenues".



Resolution or  
Notation No.

## Minutes of the Council of the Municipality of Blanc-Sablon

### ARTICLE 1

#### ARTICLE 1.1

That users be charged the amount established in these regulations for each of the following categories:

##### First Category

###### \$ 150 + taxes

- Syndicates
- Rangers
- Local Development and Employment Center
- Fishermen's Association
- Coasters Association
- Federal organizations
- Provincial organizations
- Others of the same category not specified by name in the present by-law

##### Second Category

###### Per activity plus cleaning by the user + taxes

- |                               |        |
|-------------------------------|--------|
| - Wedding                     | \$ 350 |
| - Birthday party for an adult | \$ 150 |
| - Birthday party for a child  | \$ 50  |

##### Third Category

###### No charge; however, the cleaning of the hall is compulsory by the user

- Community radio
- Cable Co-op
- Women's groups
- Church committees
- Sport committees
- Corporation of Development
- Chambers of Commerce
- Saint-Jean de Baptiste Committee
- Committees for youth parties
- Fundraising for students
- Lions Club
- Others of the same category not specified by name in the present by-law

#### ARTICLE 1.2

The law in force on tobacco and drugs must be respected. The sale of alcoholic beverages is forbidden except for an activity of short duration and non-recurrent (wedding, anniversary, year-end party). However, a temporary permit from the Quebec liquor board is mandatory at all times.



Resolution or  
Notation No.

## Minutes of the Council of the Municipality of Blanc-Sablon

### ARTICLE 2 VARIOUS LOCAL REVENUES

#### ARTICLE 2.1

Water transportation to the ferry \$ 300.00 a trip plus taxes

Each fireman will be remunerated an amount of \$ 25.00 per hour for the transport of water.

Various repairs for halls, waterline, sewer for which another party is responsible. (Cost of the repairs, labour and materials.)

#### BLIND CLIFF DUMP SITE

Garbage collection coming from enterprises and not from regular collection:

\$ 40 / cubic meter for a dump trailer and \$ 400 for a dump truck

#### ARTICLE 2.2

The chairs and tables are loaned to local organizations only. A refundable deposit of \$ 20 is required.

#### ARTICLE 2.3

A deposit of \$ 20.00 is required when a key is given for the use of the hall. The deposit is refunded when the key is returned.

### ARTICLE 3 COMING INTO FORCE

#### ARTICLE 3.1

The present by-law will come into force according to the law.

2025-007

### AUTHORIZATION FOR THE PAYMENT OF THE NON-REDUCIBLE EXPENSES FOR THE YEAR 2025

**WHEREAS** each year after the deposit of the budget, the council authorizes the General Director to pay the non-reducible expenses as prescribed by the by-law 1993-R-007;

**WHEREAS** the General Director certifies that the Corporation has sufficient funds for the credit commitments;

**CONSEQUENTLY**, it is proposed by **Dany Gaudreault**, seconded by **Jarvin Joncas** and unanimously resolved to authorize the General Director to pay the non-reducible expenses until the next budget:

- Salaries
- Expenses allowance for elected members
- Employer's contribution and other remittances
- Travel and training expenses for council members and employees in the exercise of their duties
- Postal expenses
- Telephone and telecommunication expenses
- Insurances
- Registrations (licenses plates)
- Subscriptions to associations
- Electricity



Minutes of the Council of the Municipality of  
Blanc-Sablon

Resolution or  
Notation No.

- Legal fees
- Contracts
- Contributions that were already authorized by the Municipality to specified organizations.

The list for the non-reducible expenses paid is deposited at the subsequent public sitting.

2025-008

**AUTHORIZED REPRESENTATIVE TO SIGN DOCUMENTS ON BEHALF OF THE MUNICIPALITY OF BLANC-SABLON FOR REQUESTS TO THE MINISTÈRE DES RESSOURCES NATURELLES ET DES FORÊTS FOR USE OF PUBLIC LAND**

It is proposed by **Marissa Lavallee**, seconded by **Jarvin Joncas** and unanimously resolved to designate Karine Benoit, General Director, as the authorized representative to sign documents on behalf of the Municipality of Blanc-Sablon for public land use requests to the Ministère des Ressources Naturelles et des Forêts.

2025-009

**SUPPORT FOR MAINTAINING INTEGRATED MANAGEMENT OF EMERGENCY CALL PROCESSING**

**WHEREAS** the handling of primary (911) and secondary (fire) emergency calls for the Municipality of Blanc-Sablon is covered by two service agreements with the Centre d'appel d'urgence des régions de l'Est du Québec (CAUREQ) for the centralized 911 emergency call service (SCAU) and the secondary fire emergency call service (SSAU);

**WHEREAS** these agreements will be automatically renewed on December 1, 2024 and January 1, 2025, respectively;

**WHEREAS** the current operation of the services allows for integrated management of emergency call processing between the various services involved;

**WHEREAS** the adoption of Bill 15 has a direct impact on the governance of the CAUREQ;

**WHEREAS** there is a risk that CAUREQ's operations will be affected and that the integrated management of emergency call processing will be compromised;

**CONSEQUENTLY**, it is proposed by **Johanne V. Beaudoin**, seconded by **Dany Gaudreault** and unanimously resolved:

**THAT** the Council of the Municipality of Blanc-Sablon request to the CAUREQ, regardless of the governance mode that will be put in place, to maintain integrated management for the handling of emergency calls originating from the territory of the Municipality of Blanc-Sablon;

**THAT** should this not be the case, the Council reserves the right to study other options that would make it possible to maintain this standard and, if necessary, terminate said agreements in accordance with the provisions of article 10 thereof;

**THAT** a certified copy of this resolution be forwarded to the CAUREQ, as well as to all member municipalities and aboriginal communities, in order to solicit their support.



Minutes of the Council of the Municipality of  
Blanc-Sablon

Resolution or  
Notation No.

2025-010

**ANNUAL SALARY INCREASES FOR EMPLOYEES IN ACCORDANCE WITH  
THE RISING COST OF LIVING (2.5%)**

**WHEREAS** the rising cost of living;

**WHEREAS** the Municipality grants annually, in January, to all its employees, a salary increase to compensate, in whole or in part, for the increase in the cost of living;

**CONSEQUENTLY**, it is proposed by **Jarvin Joncas**, seconded by **Johanne V. Beaudoin** and unanimously resolved to increase the employee's salary of 2.5 % for the year 2025.

2025-011

**REQUEST FOR FINANCIAL ASSISTANCE FOR YOGA ACTIVITIES ADAPTED  
TO SENIORS**

**CONSEQUENTLY**, it is proposed by **Marissa Lavallee**, seconded by **Dany Gaudreault** and unanimously resolved to contribute an amount of \$ 225.00 for yoga activities adapted to seniors.

2025-012

**MADA APPROACH - CREATION OF A COMMITTEE**

**WHEREAS** on September 19<sup>th</sup>, 2023, the Municipality of Blanc-Sablon submitted a request for financial support for the development of a MADA policy within the framework of the Programme de soutien à la démarche municipalité amie des aînés, volet 1;

**WHEREAS** following acceptance of the grant awarded by the Secrétariat aux aînés within the framework of the Programme de soutien à la démarche municipalité amie des aînés, volet 1, the Municipality of Blanc-Sablon wishes to implement the MADA approach;

**WHEREAS** the Municipality of Blanc-Sablon intends to carry out the approach in accordance with the commitments set out in the financial assistance agreement;

**WHEREAS** the mission of the Municipality is to ensure the well-being of its citizens and the vitality of their community;

**WHEREAS** the MADA approach is a power of the Municipality enabling it to intervene within the limits of its jurisdiction and to play an active role with seniors;

**CONSEQUENTLY**, it is proposed by **Johanne V. Beaudoin**, seconded by **Marissa Lavallee** and unanimously resolved:

**THAT** the municipal council proceed with the creation of a steering committee under the chairmanship of the person responsible for family issues (RQF).

The committee will be composed of the following members:

- Johanne V. Beaudoin, municipal councillor
- Lise Lepage, senior citizen
- Carmelle Jones, senior citizen
- Laura Lavallee, Assistant Director of the Municipality and responsible for the MADA file
- Karine Benoit, Director General of the Municipality.



**Minutes of the Council of the Municipality of  
Blanc-Sablon**

Resolution or  
Notation No.

The committee's mandate will be to:

- Carry out the steps of the process in accordance with the principles of consultation and citizen and social participation;
- Recommend the PFM and its action plan to the municipal council;
- Ensure that mechanisms are put in place to implement and monitor the action plan.

**NEW AFFAIRS**

There were no new affairs.

**QUESTION PERIOD**

There were no questions.

2025-013

**CLOSING OF THE SITTING**

It is proposed by **Dany Gaudreault**, seconded by **Jarvin Joncas** and unanimously resolved to close the present sitting at 7:30 p.m.

Colin Shattler, Mayor

Karine Benoit, General Director